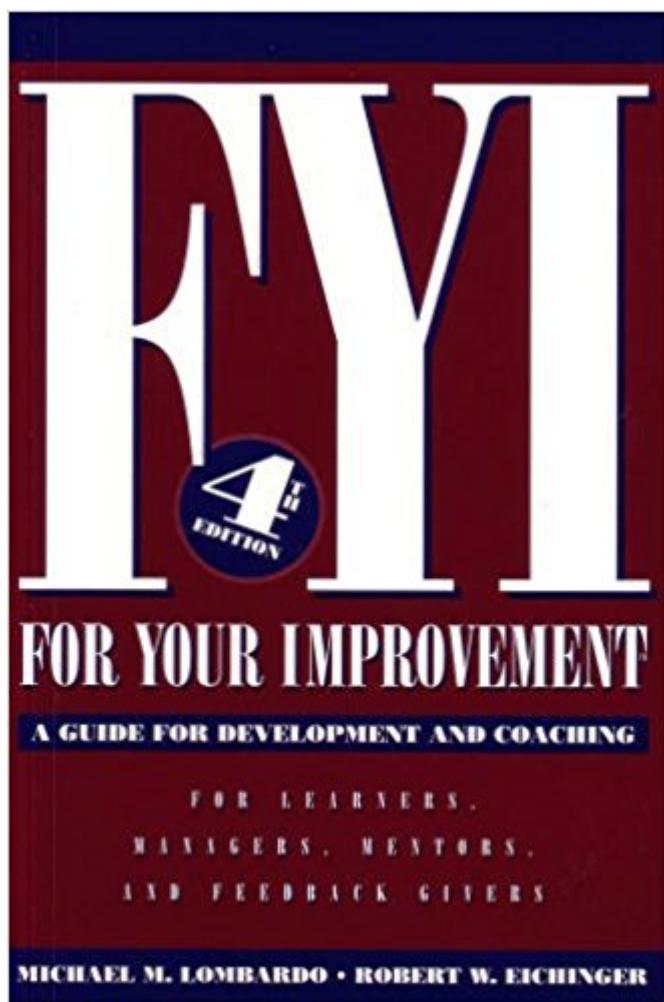


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# FYI: For Your Improvement, A Guide For Development And Coaching (4th Edition)



## **Synopsis**

Updated forth edition of the 1996 title (see ISBN 0965571203 for further information)

## **Book Information**

Paperback: 630 pages

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## **Customer Reviews**

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If you're a manager, you need this book. Not just at annual review time, all the time. After I have a new representative for about 90 days, I print off the competencies I think they excel in, and those I think they need work on. Have them read them (underused, competent, and overused) and make their own KPIs for the coming quarter, half year, whatever. They're invested in their development along the way and they become aware of what they need to improve upon to be at minimally competent and what they need to exploit.

I recently accepted a nursing supervisor position. For the past 6 months I have been bullied by the very people who encouraged me to take the position-my co-workers and boss. Numerous times I've met with the boss regarding employee complaints. In several of the meetings, my boss commented that she didn't know how to handle the situation and soon I was working with human resources (HR). While working with HR one afternoon, I saw this book, FYI, on the shelf. I went home, googled the book/author, ordered it, and read it. I have learned how to communicate better with my boss, coworkers, and even friends and family. No longer am I being bullied. Every employee in a humanity field-nursing, social work, teaching, police/security, etc. should buy this book, use the strategies, and see your life improve!

I have had several additions and as an Executive Coach focused on behavioral improvement, it is a great reference in the work I do.

My old work used this book. I really like it got my own copy when I left. It is really good

This book is exactly what I was looking for. I have only been working for 5 years and there is still so much I need to learn. I'm aware I have several gaps but I had no idea how to work on them, and this book has really helped me understand the path I need to take. It's definitely not a book you read cover to cover, but you will absolutely use it constantly. I love it, it was worth every penny.

Exactly what I needed. Clarifies skill sets, expectations, as well as improvement plans. Articulates the specifics clearly.

great

I and my team of managers live by these books. They allow you to identify exactly what a person is doing wrong and give them constructive actions for correction. Shortens time to write reviews and provides the correct verbiage for other things like "Performance Plans" or "Personal Improvement Plans".

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